

# COPLAY BOROUGH

98 South 4<sup>th</sup> Street

Coplay, PA 18037

Phone: 610-262-6088 Fax: 610-262-4591

## **BUILDING PERMIT APPLICATION FORM**

This form must be completed and neatly printed or typed

Date Received: \_\_\_\_\_

Permit # \_\_\_\_\_

Owners Name \_\_\_\_\_

Address of Property \_\_\_\_\_

Phone # \_\_\_\_\_ Alternate # \_\_\_\_\_

Contractor Info \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Alternate # \_\_\_\_\_

Pennsylvania Home Improvement Contractor # (PAOAGHIC #) \_\_\_\_\_

Application for \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type Use – examples: new house, garage, pool, addition, etc.

Usage: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Lot Size: \_\_\_\_\_

### Square Footages

Basement \_\_\_\_\_

Crawl Space \_\_\_\_\_

Garage \_\_\_\_\_

First Floor \_\_\_\_\_

Second Floor \_\_\_\_\_

Third Floor \_\_\_\_\_

Patio \_\_\_\_\_

Deck \_\_\_\_\_

Shed \_\_\_\_\_

***An approved set of plans must be on site for every inspection or NO inspection will be performed. All inspections as per Act 45 of the UCC.***

Signature \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: THIS FORM MUST BE SIGNED PRIOR TO THE  
ISSUANCE OF A BUILDING PERMIT.**

I, the owner/lessee of the property located at \_\_\_\_\_ do, hereby, acknowledge that it is my sole responsibility to be certain as to the exact location of my property lines, as well as any easements or rights-of-way encumbering same as shown on my deed. By submitting this permit application, I am certifying that all proposed construction will be in accordance to all required setbacks, based on my verifying my property location.

Property Owner/ Lessee Signature

Date

SITE or PLOT PLAN – please include ALL structures on the property including: house, garage, shed, pool, patio, fences, etc. and show where the proposed work will be. Distance from property lines and other structures also necessary. Indicate streets located near property as well.

Zoning Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Building Inspector Signature: \_\_\_\_\_ Date: \_\_\_\_\_